

ASH-I Orientation programme Details



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BUDDHA INSTITUTE OF TECHNOLOGY

DEPARTMENT OF APPLIED SCIENCE & HUMANITIES

Academic Year 2025-26 (Even Semester)

BIT/Notice/2025-26/58

Date: 13.02.2026

Subject: Deekshaarmbh Program for New Students

All newly admitted students of B. Tech, First Year for the academic year (2025–2026) are hereby informed that a **Deekshaarmbh Program** has been scheduled as per the following details:

Event	Details
Program Name	Student Deekshaarmbh Program
Date	16 th - 19 th February, 2026
Time	11:15 AM-01:05 PM & 02:30 PM-04:30 PM (on different dates)
Venue	Seminar Hall, Block-2
Participants	16 th February, 2026- All CE, ME & IT: H & I First-Year Students (Mandatory), Time: 11:15 AM - 01:05 PM
	17 th February, 2026- All AIML & DS: F & G First-Year Students (Mandatory), Time: 02:30 PM - 04:30 PM
	18 th February, 2026- All CSE: A, B & C First-Year Students (Mandatory), Time: 11:15 AM - 01:05 PM
	19 th February, 2026- All CS, ECE & VLSI: D & E First-Year Students (Mandatory), Time: 02:30 PM - 04:30 PM
Purpose	Orientation, Academic Familiarization, Campus Tour, Interaction with Faculty and Staffs

Deekshaarmbh Program Schedule:

S. No	Topic Covered	Authority / Faculty
1.	Welcome Address	College Director
2.	CEO Video	
3.	Examination	Registrar
4.	HR, Registration, SW, Revenue, Academics	HOD
5.	Placement	Head Placement
6.	Skill Development	Head Skill Development
7.	Research	Head Research
8.	Examination	Examination Coordinator
9.	Facilities	FCO
10.	Proctor	Departmental Proctor

Important Instructions:

- Attendance is **mandatory** for all sessions.
- Students must report in **proper college uniform (with ID card)** and bring necessary documents (if informed separately).
- Any queries regarding the induction may be directed to the department coordinator concerned.

We welcome all students to a new chapter of their academic journey and look forward to their active participation.


Director

Buddha Institute of Technology
CL-1, Sec.-7, GIDA, Gorakhpur



Deekshaarambh

BUDDHA INSTITUTE OF TECHNOLOGY

CL-1, SECTOR 7, GIDA, GORAKHPUR





INFRASTRUCTURE

BUDDHA INFRASTRUCTURE

- 14 acres lush green campus
- 9 Colleges-
- Buddha Institute of Technology- Btech (CSE, IT, AI-ML, DS, ME, EC, Civil), MTech
- Buddha Polytechnic College- Diploma engineering CS, EE, ME, Civil
- Buddha Institute of Pharmacy- B.Pharma, D.Pharma
- Buddha Paramedical College – Diploma in Physiotherapy, Xray, Orthopaedic, Optometry
- Buddha Degree College- B.Com, B.Sc., BBA,BCA
- Buddha Institute of Hotel Management
- Buddha Institute of Management- BBA, BCA,MBA
- Buddha Law College- BA-LLB, LLB
- Buddha ITI College- Electrician, Fitter

DEPARTMENT INFRASTRUCTURE

- CLASSROOMS
- SEMINAR HALL
- LABS



HUMAN RESOURCE

DIRECTOR

DEPARTMENT FACULTY

- Dr. S. N. Jaiswal
- Dr. Rajan Kumar Dubey
- Mr. Anoop Kumar Srivastava
- Mr. Shyam Bihari Lal
- Mr. Pawan Kumar Sen
- Mr. Maneesh Singh
- Mr. Anand Pratap Mall
- Mrs. Yaman Yusufzai
- Ms. Akshita Dutta

Faculty Coordinators

Faculty Coordinators & Mentors

S.No	NAME OF FACULTY	CAMPUS LEVEL RESPONSIBILITY	COLLEGE LEVEL RESPONSIBILITY	DEPARTMENT LEVEL RESPONSIBILITY	STUDENT MENTOR
1.	Dr. S. N . Jaiswal			HOD	F1
2.	Mr. Shyam Bihari Lal			Examination	F2
3.	Mr. Anoop Kumar Srivastava			Facility	G1
4.	Dr. Rajan Kumar Dubey			Examination	G2
5.	Mrs. Yaman Yusufzai			Facility	H1
6.	Mr. Maneesh Singh			Facility	H2
7.	Ms. Akshita Dutta			Proctor	I1
8.	Mr. Pawan Kumar Sen			Proctor	I2



FEES POLICY

COLLEGE FEES

The fees should be deposited in four installments:

- **3rd Installment before the 5th Feb 2026 - 25% fees +Book kit**
- **Last installment before the 31st Mar 2026 - 25% fees**
- **Penalty is imposed after due date.**

HOSTEL & MESS FESS

- Payable in 4 installments-
- 1st installment-1st July
- 2nd installment- 1st October
- 3rd installment- 1st Jan
- 4th installment- 1st April

For hostel admission, contact Hostel warden –

Boys – Mr. Ankit Pandey (faculty BIP)

Girls – Mrs. Sangeeta Agrawal

BUS FEES

- Bus fees from 2025-26: 22000 (Yearly)
 - 2 installment-
 - 1st July- 11000
 - 1st Jan- 11000
-
- For bus, contact Bus In charge - Mr. Durgesh in Admission office



ATTENDANCE POLICY

ATTENDANCE

- All students are allowed to give CT/PUT. No student to be detained in CT/PUT based on attendance.
- Attendance criteria will be there to give university exam- for short attendance, Attendance Security to be taken before filling exam form/giving admit card. It will vary as per affiliating university.
- Attendance Security will charge if your attendance less than 60%, and it will be per percentage 200 Rs. Fine.
- Security will be refunded in next semester CT, if your attendance is 60% or above.



ACADEMICS

HOD

Academic Working Process

A- Before The Start Of Classes:

- 1- Start of classes Notice-
- 2- Department Calendar
- 3- Student Kit Notice
- 4- Class Time Table

B- During Classes:

- 1- Lecture Notes
- 2- Buddha Series
- 3- TES / LES

C- During CT Exam:

- 1- CT Copies display
- 2- CT Marks Rank Sheet

D- After Classes:

- 1- Internal Marks

ACADEMIC FLOW

Skill Enhancement Trainings

Project Based Learning

Seminars / Webinars

Student Registration

6-7 Weeks Study

Class Test (CT)

6-7 Weeks Study

Pre-University Test

8-10 Days Preparation Time

Semester Exams

Co/Extra-Curricular Activities

Industrial Visit

Placement Preparation Trainings

INTERNAL MARKS



BUDDHA INSTITUTE OF TECHNOLOGY, GORAKHPUR

EVEN SEMESTER (Jan. To May' 2025-26)

EVALUATION SHEET (THEORY)

CSE (Artificial Intelligence & Machine Learning)

DEPARTMENT NAME : APPLIED SCIENCE &
HUMANITIES-I
FACULTY NAME - Dr. Rajan Kumar Dubey
CLASS - AIML (F-1)
SUBJECT NAME - Engg.
Mathematics-II
SUBJECT CODE - BAS203

SR. NO.	College ID / AKTU Roll No.	Students Name	Tutorial Marks										Total Tutorial Marks	Evaluation Scheme				Final Sessional Marks	Class Conduct	%	Attendance Marks	Total Marks			
			Date											A	CT	PUT	total						B	C	A+B+C
			Max Marks	10	10	10	10	10	10	10	10	10		10	100	5	30						70	20	100
1	2505251530001	ABHINAV UPADHYAY										0	0			0	0		0	0	0				
2	2505251530002	ABHINAV VISHWAKARMA										0	0			0	0		0	0	0				
3	2505251530003	ABHISHEK PAL										0	0			0	0		0	0	0				
4	2505251530004	ABHISHEK PAL										0	0			0	0		0	0	0				
5	2505251530005	ADARSH SHARMA										0	0			0	0		0	0	0				
6	2505251530006	ADARSH YADAV										0	0			0	0		0	0	0				
7	2505251530007	ADITY KUMAR										0	0			0	0		0	0	0				
8	2505251530008	ADITYA SAHANI										0	0			0	0		0	0	0				
9	2505251530009	ADITYA SINGH										0	0			0	0		0	0	0				
10	2505251530010	AKHAND PRATAP SINGH										0	0			0	0		0	0	0				
11	2505251530011	AKUL GUPTA										0	0			0	0		0	0	0				
12	2505251530012	AMAN KUMAR										0	0			0	0		0	0	0				
13	2505251530013	AMIT SAHANI										0	0			0	0		0	0	0				
14	2505251530014	ANANT SHARAN										0	0			0	0		0	0	0				
15	2505251530015	ANKIT KUMAR GUPTA										0	0			0	0		0	0	0				



STUDENT WELFARE

HOD

ACADEMIC AWARDS

Will be given during Buddha spring festival in even semester:

- **Attendance Award** – a certificate and citation are to be given to one student of every class with maximum attendance in the class. (If it is more than 90%).
- **Honor's Award** - a certificate and a citation are to be given to all 1st, 2nd, 3rd year students who have scored a minimum of 75% in the University/ Board examination in first attempt.
- **Topper's Award** – Rs. 2000/-, certificate and a citation given to be are given to topper of every year of every branch (4th year topper will get the award during convocation ceremony)
- **Director's Award** – Rs. 2500/-, certificate and a citation given to the *Institute topper* (any student of 1st, 2nd, 3rd year irrespective of branch).
- **Vishwesaraya Award** - Rs. 2500/-, certificate and a citation to the *batch topper* in the Convocation ceremony taking into consideration marks of all semester (irrespective of the branch).
- **University/ Board Topper Award** –university top 20 rank holders will get cash of Rs. 10,000/-, a letter of appreciation and a citation.

BUDDHA STAR AWARD CEREMONY

- Certificate, citation and a gift will be given to students who have won in outcampus activities in skill development, extracurricular or sports.

TEACHING LEARNING PROCESS FEEDBACK

- Will be taken from the students two times in a semester during class test and Pre-University/Board test.

STUDENT WELFARE MEETING WITH HOD

- HODs will take meeting with all Class representatives every Tuesday and will discuss their problems and suggestions.

Student Mentor (SM)

- All faculty are allotted a group of students of class they are teaching as Student Mentors.
- Mentors will be the faculty teaching to the students, every semester mentor will be change if the mentor is not teaching in new semester.
- HOD will email list of Student Mentors to all students before the start of semester.

Student Mentor

SM will monitor students regarding their –

- TES and LES marks
- Marks in semester exams.
- Attendance.
- Participation in Skill Development, Extracurricular, Sports activities.
- Emotional psychological behavior.
- Mentor will check all above information related to students in Mentor mentee register.

Mentor Mentee Meeting

- Mentor will conduct at least two mentor mentee meeting during the entire semester
 - 1- (within 15 days from start of the Semester)
 - 2- (within one week of CT After getting marks)

Student's Problems and suggestions

- Mentor and HOD will act as a single window for all student's problems.
- Students having any problems will contact their Mentor or HOD.
- Mentor or HOD will liaise with other departments and will solve their problems as needed.

Class Representatives

- Every class will have 2 class representatives for a semester – first and second topper of last odd/even semester (odd semester CR will be made based on results of last odd semester).
- In 1st semester, top two students with highest marks in first class test will be the class representative.
- In 2nd semester, top two students with highest marks in pre-university test of the 1st semester will be the class representative.

EXTRA ATTENDANCE

Extra attendance is to be given by:

- Faculty- Extra or remedial class attendance
- Placement coordinator- regarding placement related activities
- Skill development coordinator- regarding skill development related activities
- Research coordinator- regarding research related activities
- Facility coordinator- regarding extracurricular and sports related activities
- Chief WEC coordinator- regarding women empowerment cell related activities
- Punya coordinator- regarding community development related activities

WEEKLY CLASS ATTENDANCE

- Attendance up-to last Saturday is to be compiled by every department and will be sent to students every Friday. It will contain
 - **Academic Attendance (as per timetable)** – containing all theory, lab and skill development classes attendance like PPC, TECHEDGE, HEC, CSEP.
 - **Extra Attendance-**
 - Skill Development/Extracurricular/Sports attendance to be sent by respective coordinators to the department in 'Extra attendance' sheet

PARENT TEACHER MEETING

- Parents have to come for PTM once in a semester any day between CT and Preuniversity exam.
- Students may not be allowed to sit in CT/Preuniversity exam if parent do not come for PTM.

Educational Tour

- 1st year local tour- students of 1st year are to be taken to educational tour once in a year usually on Saturday.
- Outstation tour- is to be planned at end of odd and even semester holidays for interested students

Student Scholarships

- Students will be informed and helped to apply for various scholarships of AICTE, UGC, Ministry of Education etc.

Weekly Attendance phone calling to parents

- Department will be calling parents every week and will discuss their ward's attendance and overall progress with them.
- If necessary, department will ask the parents to come to college for discussion.
- Parents will be given mobile number of their ward's Student Mentor and can call or contact the student mentor regarding the progress of their ward.

CT/Pre-university marks phone calling to parents

- Mentor will call parents and will discuss their ward's marks and overall progress with them.
- If necessary, will ask the parents to come to college for discussion.

Student College Email Ids

- Every student at the time of admission is given the college email id. All the notices and updates are sent to the students on their email id by the respective departments. Students have to check their email daily to get updated regularly.

Student Counselors

- Student Counsellors are available in college, students can go to them as per need for any personal problem.
- Email to book appointment – counsellor@bit.ac.in

Suggestion Box

- Suggestion box in the reception area of every college will be kept for the students and staff.
- Students can put in it any problem as needed.

Industrial Visits

- Industrial visits will be planned for all year students except 1st year of all departments once in a year.

Alumni Association

- Will consist of two alumni from each department as its President and Secretary.
- Final year student group name is to be changed to alumni group after they pass out.



SKILL DEVELOPMENT

SKILL DEVELOPMENT COORDINATOR

TECH-WIZARD (Annual Technical Fest)

- Will be organized in Buddha Sharad Mahotsav in odd semester.



EXAMINATION

EXAMINATION COORDINATOR

Controller of Examination (COE)

Department conducts three CT and one Lab test in each odd and even sem.

Theory Exams –

1. CT (30 Marks)
2. Pre-AKTU (70 Marks)

CT is mandatory to every student.

Sessional marks totally depend on your performance in CT exam

INTERNAL MARKS POLICY

- Internal Marks- will be according to the internal exams- Student gave CT and PUT but failed in exam- to be given just passing marks
- Student gave only 1 internal exam and failed- to be given marks slightly below the passing marks.
- Student gave no internal exam- to be given 50% or below of passing marks.
- Student gave CT and PUT and passed in exam- to be given good marks as per student performance.

Examination

Following is provided to students before start of theory exam-

1. Exam timetable
2. Seating plan

Examination

1 Lab Test is conducted after CT



FACILITIES

FACILITY COORDINATOR



HOSTEL

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HOSTEL

Hostel Room Allotment –

- Any student who wants to stay in hostel should get the hostel fees deposited in accounts section and will get the account stamp on hostel form. Hostel form will be provided by the accounts to student.
- After seeing the account stamp, Warden will allot the room.
- Warden boys- Mr Ankit (Faculty BIP)
- Warden Girls- Mrs Sangeeta Agrawal



MESS

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MESS

- Mess facility is available-
 - Breakfast
 - Lunch
 - Evening snack
 - Dinner
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- Mess menu will be sent at the start of semester



BUS

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BUS

Bus Allotment –

- Any student who wants to use bus facility should get the bus fees deposited in accounts section and will get the account stamp on bus form.
- Bus form will be provided by the accounts to student.
- After seeing the account stamp, bus incharge will will allot the bus.
- Bus Incharge- Mr Durgesh in admission office.



LIBRARY

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Library Catalogue

- Catalogue of all books and projects in the library will to be updated at the start of the semester and will be sent to all students.
- A hard copy is to be kept in the library for students.

Photocopy and printing facility

- Is available in the library block 2.

Reference books

- Library will provide all reference books needed by students.
- Students can give their books requirement to department facility coordinator.



SPORTS

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Sports clubs


- 15 sports clubs (LEANDER PASE LAWN TENNIS CLUB, JIMMY VOLLEYBALL CLUB, RAM KUMAR BASKETBALL CLUB, SACHIN CRICKET CLUB, MILKHA ATHLETICS CLUB, BAICHUNG BHUTIA FOOTBALL CLUB, SWAMI VIVEKANAND YOGA CLUB, BODY BUILDING CLUB, JOSHNA CHINAPPA SQUASH CLUB, SANIA NEHAWAL BADMINTON CLUB, SHARAT KAMAL TABLE TENNIS CLUB, VISHWANATHAN ANAND CHESS CLUB, MARIA CARROM CLUB, , KABADDI CLUB, KHOKHO CLUB).
- Every student should participate in 1 club of choice.

Sports

- **ESPORTE (Annual Sports):** to be held in even semester in Buddha Spring Festival.

Sports

- **Outcampus participation-** talented students (winner in Saturday competitions) will be selected to participate in good Outcampus competitions.
- **Incampus participation-** talented students (winner in Saturday competitions) will be selected to participate in incampus events like Esporte.



Women Empowerment Cell

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WEC

- **Women Empowerment cell-** is to be made at start of semester consisting of one female faculty and two female students from each college.
- **WEC meeting** -Meeting of WEC with all female students of the college will be held once in a semester
- WEC will take care of all personal problems of female students.
- **WEC event**-WEC will conduct minimum one female oriented event every semester.

FACILITY

- **Buddha Bazaar**
- **Canteen (Octopus)**
- **ATM**
- **First Aid Box and medical facility**- is available in Pharmacy college

STUDENT POPULARITY

- All students activities and winners will be circulated in college social media
 - FACEBOOK
 - INSTAGRAM
 - TWITTER
 - LINKEDIN
 - YOUTUBE



DISCIPLINE

DEPARTMENT PROCTOR

DISCIPLINE

- **Prevention of Ragging:** no ragging activity is allowed inside or outside the institute.
- **No Roaming During Class Hours** -When classes / labs are going on, no student should be roaming in the college building corridor, canteen, mess, campus field, Buddha Bazar, outside campus etc.
- **No Staying in Hostel During Class Hours** – When classes / labs are going on, students are not allowed to stay in hostel (unless written permission is taken from the department facility coordinator or HOD). Random checking of the hostel will be done regularly to check whether there is any student staying in the hostel without permission.

DISCIPLINE

- **Dress Code** –every student must be in proper Uniform. No student is allowed to enter the college without a proper institute uniform. Students found in the campus in improper Uniform will be imposed a fine of Rs 100/-.
- **College ID Card** -All the students must wear their college ID card while they are in the institute.
- **Disciplinary Slip** –any student involved in any disciplinary act will be issued a disciplinary slip with a fine.
- **Negative GP marks**-Will give negative GP marks for discipline to HOD.



THANK YOU

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